

## SALARY SACRIFICE AGREEMENT FOR SPORT UNE MEMBERSHIP FEES

This Agreement is made between UNE and the Staff Member in accordance with the Details and Terms as follows:

<b>DETAILS</b>	
<b>UNE</b>	<p>Name                    The University of New England</p> <p>ABN                        75 792 454 315</p> <p>Address                 Armidale NSW 2351 Australia</p> <p>Contact Person        James Simmons</p> <p>Telephone              (02) 6773 2511</p> <p>Fax                         (02) 6773 3404</p> <p>E-mail                    jsimmon3@une.edu.au</p>
<b>Staff Member</b>	<p>Name</p> <p>Staff Number</p> <p>Section</p> <p>Address</p> <p>Telephone</p> <p>Fax</p> <p>E-mail</p>
<b>Introduction</b>	<p>A.    UNE and the Staff Member wish to enter a salary sacrifice arrangement for Sport UNE Annual Membership Fees.</p> <p>B.    The Staff Member agrees and authorises UNE to make the Fortnightly Salary Sacrifice Payments for the Sport UNE Annual Membership Fees as selected below.</p>
<b>Sport UNE Annual Membership Fees</b>	<p><input type="checkbox"/> <b>Community Membership</b> (Covers Gym, Pool and Group Fitness Classes) - \$130 x 4 fortnightly pay periods - <b>total \$520</b></p> <p><input type="checkbox"/> <b>Community Wellbeing 20 Week Membership</b> (10 week programs run during school terms) - \$85 x 4 fortnightly pay periods - <b>total \$340</b></p>
<b>Interest Rate</b>	At the default rate charged by the Australian Taxation Office
<b>Term</b>	The membership option selected applies for a 12 month period from the time membership is taken out. The advertised payments will apply for memberships taken out prior to 31 December 2011.

**TERMS**

**1. SALARY SACRIFICE AND AUTHORITY TO PAY AND DEDUCT**

The Staff Member authorises UNE:

- (a) to make the Fortnightly Salary Sacrifice Payments for the Sport UNE Annual Membership Fees until the Fees are fully paid; and
- (b) to deduct PAYG withholding tax from the Fortnightly Salary Sacrifice Payment and to remit it to the Australian Taxation Office.

**2. TERM**

This Agreement continues for the Term of the annual Sport UNE Membership.

**3. INDEPENDENT ADVICE**

The Staff Member acknowledges having sought or having the opportunity to seek independent financial, taxation and legal advice in relation to the salary sacrifice arrangement for the Sport UNE Annual Membership Fees set out in the Details.

**4. END OF EMPLOYMENT**

- 4.1 If the Staff Member ceases employment with UNE she/he must pay any outstanding Fortnightly Salary Sacrifice Payments, Administrative Fees or PAYG withholding tax on the salary sacrifice arrangement (Outstanding Amount).
- 4.2 If the Outstanding Amount remains unpaid then it will become a debt payable by the Staff Member to UNE and attract interest at the rate set out in the Details.
- 4.3 The Outstanding Amount may in UNE's absolute discretion:
  - (a) be deducted from any amounts due to the Staff Member upon cessation of her/his employment; and/or
  - (b) be recovered as a debt in accordance with UNE's usual debt recovery procedures.

\_\_\_\_\_  
Staff Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
HR Authorisation

\_\_\_\_\_  
Date